

ACC&CE Council meeting minutes of September 12th, 2023

There were 7 people attending. the entire membership is invited. Al Sagarese, John Fetzer, Steve Duerr, Richard Goodman, Marvin DeTar, David Manuta, Joe Porcelli

Finances and website (Steve Duerr)

Financials and Website. All in good shape. There was no financial activity since last Council Meeting. We have accepted Kathy Bryant to review monthly the website. She will make changes. Her cost is \$35/hr. and is estimated to be 1 hour per month. Her annual cost is \$420/year. Special projects will be extra and she knows experts that can help her at \$45/hr. She has supported David Manuta's website for years.

Proposed maintenance & management for chemconsult.org website by Kathy Bryant 8/28/23

This proposal for website maintenance is based on experience in maintaining WordPress websites for other clients on various servers around the country. My suggestion is to review on a monthly basis for any updates for plugins, themes and core WordPress software pieces. A generic review and update of plugins and security issues should average one hour of time each month, billed at \$35 per month. If I find that there is a lengthier process and need for work, I would request authorization for further work and billing (at \$35 per hour unless other programmers are needed).

As for the query and match functions provided by WP Client, the plugin website still looks viable, so I don't believe this is a rush item to replace. As for building traffic to the site, some work could be done in updating SEO items, but a deeper dive into specifics would be needed.

My background includes over 20 years in web work and IT Management. I hold an engineering degree from Arizona State University in Technology Entrepreneurship & Management from the Ira Fulton School of Engineering. I graduated as the top graduate in my program. I hold long-standing relationships with other engineers and developers that operate in multiple languages - PHP, Python, Java and server level operations and databases including MySQL, Maria, Oracle and others.

Accepted by Steve Duerr, Webmaster 8/30/23

ACC&CE accepts your proposal! I have the authority as Webmaster, Council voted approval some time ago, and your proposal is within our budget. As you get familiar with the website, we would like you to suggest ways to improve the website, to make it more searchable or attractive, and to give it more functionality. We would like to see a monthly report indicating actions taken, problems resolved, potential concerns, and recommendations for improvement. Monthly payments can be made automatically by Zelle directly to your corporate account.

Presentations

John Fetzer has been working with his former Chevron colleague, Dr. Dennis O' Rear. John has put together an announcement which will be distributed to the Council members to use in setting up and advertising the presentation. The topic will be mercury contamination issues in petroleum refining. Marvin needs asap to post on LinkedIn. Future topics for October could include "going global" as a full topic by John F. after positive response to that topic within his January presentation. Also. Joe P and David M with John F could have a panel on expert witness consulting.

Election

Richard Goodman reminded the Council that an election needs to be held for next year's Council.

President Al Sagarese
VP John Fetzer
Treasurer Steve Duerr
Councilors for term ending 9/26
David Manuta and Marvin DeTar

Membership

Heather needs to be contacted on the status of the 4 possible new members [applications are needed].

The next Council meeting is October 10th and presentation on October 24th.