

## Minutes for Council Meeting of March 13, 2018

(Virtual Meeting using GoToMeeting.com)

Attendees (all on line) – David Manuta, Joe Porcelli, Dick Schauer, Steve Duerr, Bernie Ennis, Tom Vichroski, Richard Goodman, John Pace, Tom Borne, and Charlie Leonard

Proxies – Anne-Marie Rossmeisl, Girish Malhotra

Meeting opened by President David Manuta at 7:01 pm EDT. No changes needed to Agenda (Motion made, seconded and unanimously approved). Minutes accepted after motion by Vichroski and seconding by Goodman.

Duerr presented the Treasurer's report, stating that the Association's finances were in good order. We have 40 members, with 38 paid and two honorary are paid up. Checking account balance ca. \$25,000. Motion to accept by Vichroski and seconded by Ennis.

Manuta's President's Remarks included mention of a few new CHIs. Regarding CHI 096, Marvin DeTar has contacted the client and notified by email. Manuta was also interested, and he is offering his help to DeTar if needed. Ennis brought up CHI 095, which he is following but he desires assistance (although project is not yet well defined). (See further discussion below).

A discussion followed regarding Version 9 of the Tri-fold brochure, developed by Vichroski. That version was approved unanimously, including three minor changes proposed by Duerr. Vichroski will finalize and circulated the brochure via email to Manuta and Porcelli for final review and approval after which he will print out 250 copies and mail them to Porcelli for folding and distribution. It was agreed that most of these would most likely be kept for use at the next Chem Show and other meetings attended by on or another of our members. A motion to authorize production of the brochure was made by Ennis and seconded by Vichroski. Interest in these brochures was specifically mention by Jim Divine for his corrosion meetings, Ennis for North Jersey AIChE meetings, Pace for Process Development division of AIChE, and Goldman for ACS meetings. It was agreed that any members who wanted to distribute the brochures to meetings such as these should request a number of brochures from Porcelli.

It was agreed that the current tri-fold brochures were suitable for seeking new members, and were not really appropriate to attract clients. It was further agreed that such a "business brochure" would be very helpful. Vichroski said he would begin preparation for such a brochure, and he is asking for ideas from the membership. It was suggested that the list of the member's expertise in the current brochure might be a useful reference. Also past presentations of members at monthly meetings and at prior Chem Shows might provide some ideas (see the Past Meetings link on the website:

<https://chemconsult.org/past-meetings/> )

Manuta asked if there was more discussion needed regarding members being part of larger organizations with more consultants. The concerns are that a member in a firm with more consultants might pass on a CHI to a colleague who is not a member. It was agreed that in such an instance, it would be expected that our member would be responsible for paying the 5% "finder's fee" to ACC&CE, but we would have no way of discovering that a member had not reported such a CHI-based project. The Council members present agreed that no one was aware of this sort of thing happening, and that perhaps we were worrying over nothing. It appeared that the Council members agreed that if no

members responded to a CHI, but one identified an outside consultant who could do the job, it would be acceptable. Ennis and Manuta pointed out that the By-Laws as presently written represent well “the more traditional” consultancies, rather than some of “the hybrid/non-traditional’ consultancies that we have identified.

Ennis brought up consideration of CHI-095, which he had enough interest in to contact the potential client, who turned out to be a group of disabled veterans (possibly with some funds) who had a concept for linking small-scale solar energy to drive a refrigeration cycle with propane or another such refrigerant, or a chemical reaction. Ennis feels an obligation to find a solution for them, and is seeking another ACC&CE member with the right background to work with him. If no member were interested, Ennis may have a non-member who could work out, if ACC&CE would approve. Any members who have any interest in this should contact Ennis. Tom Borne asked to speak to Ennis off-line after the meeting.

Membership chair Schauer reported that there were no new membership applications being processed.

Program chair Goodman reported that he had several suggestions for topics for possible presentation using GoToMeetings. First, Blumenthal has volunteered a talk on food forensics. Second, Vincent Fuschetti, Jason Babcock and Anne-Marie Rossmeisl have suggested that we find a speaker to talk on how consultants could find opportunities as expert witnesses. A third suggestion, by Porcelli, was for a talk on Synthetic Biology, in which genetic manipulation was being used to develop bio catalytic routes to chemical products. All were concluded to be of interest. Goodman stated that he believed any time of the year was suitable, including the summer. It was suggested that Goodman schedule the first presentation, on the same date as one our monthly Council GTM meetings, and for that month, the Council meeting would be shortened.

Manuta asked about status of the newsletter, and Porcelli said that the next issue was scheduled for the end of March, but probably will go out mid-April. Contributions of articles were requested.

Webmaster Leonard stated that there was nothing to report regarding the website.

After some discussion of different starting times for future monthly Council on-line meetings, it was agreed to stay with 7:00 pm ET because 75% of our 40 members are in the Eastern Time Zone. Saving recording of meetings and presentations is not practical due to large size of recordings.

Manuta suggested that due to time constraints, the discussion of By-Law review and revision should be postponed to the next meeting. In order not to use up a lot of time in our one hour Council GTM meetings, we are seeking several members (including Manuta and Ennis) to form an adhoc committee to communicate via email and to develop recommendations for changes that would be proposed at the next Council meeting.

The next meeting was scheduled for April 10, 2018, starting at 7 pm EDT.

The meeting was closed at 8:03 pm EDT.