

Association of Consulting Chemists & Chemical Engineers, Inc.



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MINUTES

Virtual Council Meeting of September 24, 2019

Members in Attendance:

David Manuta, Steve Duerr, Dick Schauer, Joe Porcelli, Charles Leonard, Richard Goodman, Tom Vichroski, Cathy Byrne, Marvin De Tar and Koki Doshi. Bernie Ennis sent his proxy through Charles Leonard.

The meeting was called to Order at 7:00 PM by President David Manuta. There were two issues on the Agenda, namely the Chem Show in October 2019 and Election of Officers. The members present endorsed the Agenda without any changes.

Minutes of the August 2019 council were affirmed to have been received and no changes or suggestions were proposed. Richard Goodman moved the motion for approval of the Minutes, seconded by Charles Leonard. The motion was carried through unanimously.

Treasurer's Report

Steve Duerr reported that the council had \$ 27,008.69. New member Jeffrey Masse's subscription for membership amounting to \$25.00 is received. Another new member Cemal Ercan's subscription was awaited by mail. Both these new members are now visible on the website. It was conceded that any membership fees paid from August-September would apply to the following year's membership. Motion to accept the Treasurer's report was moved by Joe Porcelli and seconded by Koki Doshi. The motion was carried through.

President's Remarks focused primarily on issues identified by Charles and Bernie regarding:

1. Format, logistics and related activity at the up-coming Chem Show at the Javits Centre. The Chem Show has technology that may allow live and virtual presentations as well as broadcast to others who could not attend via GTM. The organizers have been working with Bernie Ennis to this effect, and it was suggested that David and Bernie would be available on October 21 to verify the functionality of the system. Joe Porcelli and Charles Leonard will be assisting remotely.
2. The other issue is the election of Charles Leonard, Bernie Ennis and Joe Porcelli to the nominating committee. Issue arose regarding double voting from some IP addresses for the electronic voting. According to Charles Leonard all votes cast would be counted by IP address only, so multiple voting will not affect the results.

Election of officers to be finalized in tandem with the Chem Show on October 24th, 2019. Steve Duerr suggested that there should be a single meeting with two agendas following one another. David noted that historically the organizers at Chem Show require the exhibitors out of the building by 5:00 PM and hence to have the annual meeting held there, we must aim at wrapping up the symposium at 4:15 followed by a brief closeout meeting and a new meeting back to back such that the schedule is not interfered with.

The President's report was accepted unanimously.

Reports from Committee Chairs

Richard Goodman asked that after the Chem Show in October, with no major agenda, should there be a meeting in December. Members present discussed about having a meeting in November or December. David Manuta observed that historically the Council did not hold a meeting in December. The January 2020 meeting will have a Presentation. Any emergent issues will be deferred to the January meeting. A discussion ensued regarding possibility of capturing info for follow-up about people who expressed interest in the Association at the Chem Show electronically as there is a general trend to go paperless. It was suggested that a list of interested visitors and prospective leads for membership compiled on site for follow-up.

Newsletter

Joe Porcelli will have a short newsletter out by the end of the week and may add on more details in it including new members.

Membership

Dick Schauer reported that he had an inquiry from India but did not translate to membership. Tom will attend Chem Show on Tuesday till Thursday and may have a presentation for the Show on his consulting practice. Suggested time was 15 mins for a presentation followed by a 5 minutes segment for question/answers. He would speak on his chemical repertory and Safety data sheets. He will send the title to David Manuta at the earliest. Titles of presentation at the Chem Show will be forwarded to other organizers. Charles Leonard reminded that October 07, 2019 being the deadline for electronic invitations for the Chem Show, it would be prudent if the announcement of our speakers and their titles is availed much earlier for canvassing and forwarding to Chem Show organizers.

Website

Charles Leonard reported a brute force attack on the website from late July-early August and was dealt with. Updates and rewrites were timely and in process. It was good to see a few CHI's in the last couple of months, but no more information was available on prospect and contribution from CHI's yet. Electronic election responses were displayed showing how votes are collected.

Election of Officers

Charles explained that duplicate voting was automatically detected with help of IP addresses repeating. Only one vote per IP address will be counted. Bernie inquired as to how many votes would constitute a legitimate elected member. Charles Leonard mentioned that the electronic voting will close prior to the annual meeting and as long as there was a clear majority, elections would be concluded as to be in Order. Total majority voted positive would suffice as against number voted.

Chem Show Arrangements

Charles mentioned that as the Chem Show was nearing there was a lot to do in terms of arrangements and phone calls which Bernie has been handling. The organizers offer a rental laptop including latest version of power point and high speed Wi-Fi connectivity. The cost of the package was \$300.00 and additional sums for equipment. Bernie Ennis has requested approval, David Manuta proposed, and seconded by Tom Vichroski an expenditure of \$400.00 was authorized for availing this laptop and associated equipment that supports both Apple and Android software. The documentation supporting expenses whether in form of an invoice or expense vouchers were to be furnished for accounting purposes. This was supposed to be remitted to the Chem Show before October 7, 2019. Bernie will deal with the procedure.

Tom Vichroski was applauded for re-designing the council logo from scratch for the Chem Show. He offered to change it from monochrome to multicolored if required. This logo will be used in all future agenda notifications.

Charles Leonard raised the topic of logistics of presentations at the Chem Show. Options are live presentation and one with a backup on a flash drive. Joe's remote presentation would also have voice over to explain the slides. If connections exist, questions can be fielded. Monday meet will determine what can or not be done. Joe has enough copies of new brochures to be mailed to David for taking to the Show. Tom will design an ACC & CE business card and his contribution is highly appreciated.

Next Council meeting will be right after the symposium at the Chem Show, at 4:15 PM.

This meeting was closed at 7:59 PM by the president David Manuta.

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