

Association of Consulting Chemists & Chemical Engineers, Inc.



514 Corrigan Way
Cary, North Carolina 27519
Telephone: +908 500 9333 Fax: +815 301 8348
www.chemconsult.org accce@chemconsult.org

MINUTES OF ACC&CE ANNUAL MEETING – 2016 CLOSE-OUT

Oct. 25, 2016 Virtual Meeting via GoToMeeting.com

The meeting was called to order by President David Manuta at 7:35 EDT.

On-line attendees – (6) Dave Manuta-President; Joe Porcelli-Past Pres.; Dick Schauer-Director; Charlie Leonard-Director; Steve Duerr-Treasurer; Bernie Ennis-Director

Phone attendees – (4) Tom Borne-Vice Pres.; Guy D'Angelo-Director; Bruce McLaughlin-Director; Mike Blumenthal-Director; James Divine-Director

Proxies (6) Richard Goodman-Director; Girish Malhotra-Director; Randy Meirowitz, Ann-Marie Rossmeisl, Tom Vichroski-Director; Tom Borne (attended by phone).

President Manuta began by enumerating some of the achievements and significant events during 2016. The start of online meetings is one of the most significant events. Thanks to Charlie and Bernie. Updating of website is another accomplishment, also thanks to Charlie.

He noted the passing of two of our members; Gidean Barnea, who had just joined this year and attended a meeting, and Angelo Moliterno, a long-time member. Porcelli was asked to consider mention of these in the next letter.

Already we are been contact by Chem Show for 2017. We already have booth space.

A number of changes are results from John Bonacci's stepping down as Executive Director, after a difficult year or more of health problems. John had developed a list of his tasks, and by means of a spreadsheet, his various duties have been distributed to a number of the current members. Office communications have been taken over by Steve Duerr (note letterhead), and other duties have been distributed among Steve, Charlie Leonard, David Manuta and others. We will be asking other members to volunteer as backups for certain of these, to allow continuity in case of member illness, travel, etc.

Manuta was asked about box that was forwarded from Bonacci. It is in his storage. Steve has asked for banking slips, and states that corporate seal is no longer required by banks..

Several approvals were agreed upon, including the acceptance of Bonacci's resignation as Executive Director and an expression of our deepest appreciation of his many contributions and dedicated service to ACC&CE over his years as Executive Director. The motion to do so was made by Porcelli and seconded by Leonard. A motion to confirm Leonard as Webmaster was made by Duerr and seconded by Porcelli. Duerr presented the final financial statement of FY 2016, showing that Including \$1,200 reserve, the bottom line was a profit of about \$1,500. Duerr also reported filing the 990 form for tax exemption. The motion to approve the financial report was made by D'Angelo and seconded by Porcelli.

Manuta mentioned some CHI income that should be coming soon from two of his projects, and Porcelli mentioned he had sent in some funds and would be sending more, perhaps before the end of the year.

No report from Borne on speakers, who is waiting to know if we would have any more live meetings. Tom was instructed that Bernie and XXX would assist in finding speakers and setting virtual presentation meetings.

We have gained a number of new members during the year. Some new members have come through the Chem Show and joint meetings.

There were no nominations for the positions of Vice President and Secretary, positions mandated by the Constitution and By-laws, due to lack of candidates. We will develop up-to-date job descriptions for these positions, taking into account the change to a virtual organization, and circulate them to the entire membership, recognizing that these offices can be filled from any member's location. For the moment, the Vice Presidency will continued to be filled by Tom Borne as a "caretaker", since this position is intended to be the track for candidates to move to the Presidency. Porcelli will carry out the Secretary duties until a volunteer from the membership comes forward. The primary duty is to attend (virtually) our council meetings and prepare the minutes.

There should have been an election of Council directors as the terms of one-third of the council directors ends each year. Having failed to have an election last year, a motion to re-elect by acclamation those directors whose terms had ended in the last two years was made by Ennis and seconded by Leonard. Re-elected for two years are D'Angelo, Ennis, Leonard, McLaughlin and Noh, and for three years are Blumenthal, Divine, Goodman, Malhotra and Zager. Several of these directors have volunteered to step down to make room for any members who would be interested in serving as ACC&CE Directors.

There was a substantial discussion of how to encourage remotely located members to run for Director or officers. Possibly find states that have several members (such as Ohio) and

encouraging members in such states to communicate with one another to promote the organization to their contacts.

A motion to close the meeting (and move onto the second) was made by Porcelli and seconded by Blumenthal, and the meeting was closed at 8:30 pm.

Respectively submitted by Joe Porcelli